

Job Title: Commodity Risk Manager
Reports To: Director of Risk Management
Location: Cattle Empire World Headquarters
Date: July 20, 2017
Approved:

Summary: Working with the risk management team, this position requires analysis, purchasing, scheduling, and distribution of the commodities required for the Cattle Empire, LLC cattle feeding operations.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Analysis:
 - Market and cost analysis of grain/forage/feed commodities, both flat price and basis
 - Evaluate and analyze cattle feeding performance and economics
 - Develop cattle performance projections and break-evens
 - Cultivate other data and cost analysis for projects
 - Monitor inventories of all grain/forage/feed
 - Manage company commodity risk positions
 - Maintain data and reports for procurement and marketing strategies
 - Create reports and recommendations for management decisions
- Purchasing Grain/Forage/Feed Ingredients:
 - Buy commercial grain
 - Originate producer grain
 - Purchase hay, straw and other forages
 - Purchase other commodities and feed ingredients
- Scheduling and Logistics:
 - Coordinate timing and logistics for receiving and ensiling of forages
 - Schedule and manage delivery logistics of receiving of grain/feed at all locations
 - Monitor and follow-up to confirm timely execution of schedules and overall logistics for all locations
 - Coordinating timing and logistics for haylage/silage harvest with choppers, and receiving and packing at location with yard foremen
 - Monitoring inventories of all commodities including forages and projections of pit commodities

Personal Competencies:

To perform the job successfully, an individual should demonstrate the following competencies:

- **Adaptability:** Adapt to changes in the work environment;
- **Attendance/Punctuality:** consistently at work on time;
- **Cost consciousness:** Conserve organization resources;
- **Dependability:** Follow instructions; respond to management direction; keep commitments; complete tasks on time or notify appropriate person with an alternate plan;
- **Ethics:** Treat people with respect; work with integrity and ethically;
- **Initiative:** Ask for and offer help when needed;
- **Innovation:** Generate suggestions for improving work;
- **Interpersonal:** Keep emotions under control;
- **Judgment:** Exhibit sound and accurate judgment;
- **Oral Communication:** Listen and get clarification; respond well to questions;
- **Organizational Support:** Follow policies and procedures and complete administrative tasks correctly and on time;
- **Planning/Organizing:** Use time effectively;
- **Problem Solving:** Identify and resolve problems in a timely manner;
- **Quality:** Demonstrate accuracy and thoroughness;
- **Quantity:** Complete work in a timely manner;
- **Safety and Security:** Observe safety and security procedures.
- **Team work:** Contribute to building a positive team spirit;
- **Technical Skills:** Strive to continuously build knowledge and skills and share expertise with others;
- **Written Communication:** Able to read and interpret written information.

Complexity:

Logical thought process is necessary to accurately assess issues to make the necessary actions to achieve satisfactory, understandable conclusions. Situations are unique and must be handled as such. Priorities are constantly changing. Must be able to use initiative, judgment, and considerable integrity in determining the best balance of expediting various requirements.

Mental Effort:

A high degree of concentration and attention to detail is required. Must be able to logically solve problems and then clearly summarize the results in an understandable manner to the customer. Many unique situations must be resolved. Must rely on memory in many situations due to the variety of projects, various requirements and the operations of various systems to complete job functions.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **Education/Experience:** Degree in Agricultural Business Administration, Agricultural Economics or related field is preferred. 1 plus years related experience.

Computer Literacy:

Microsoft Office Excel, Word, and Microsoft Outlook. Additional statistical modeling and programming would be preferred.

Certificates and Licenses:

Valid Driver's License

Work Environment:

While performing the duties of this job, the employee will be in a typical indoor office environment with occasional driving to Company locations. The noise level is usually quiet.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

While performing the duties of this job, the employee is regularly required to sit and reach with hands and arms. The employee is occasionally required to walk and use hands to finger, handle, or feel. The employee must, occasionally, lift and/or move less than 25 pounds. Specific vision abilities required by this job include close vision reading computer screens and spreadsheet reports and the ability to adjust focus.

Supervision of Others:

None

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.